OpenTESOL 2020 Online Conference
Guide for Presenters

Section A (Live Mode): Zoom Video Conferencing.

In 25 minutes, presenters will deliver it synchronously with the participation of a live audience on 23 May 2020.

- **Strict Timing**: 25-minute presentation: The presenter would spend about 15 minutes for the main content of the presentation and 10 minutes for the Question and Answer (Q&A) section. Due to the tight schedule, the timing of each presentation session will be strsictly enforced. Please do not run over your allocated time.
- **Content**
  - **Literature Review**: If your presentation is research-based, please keep your Literature Review section concise and reserve more time for Findings/Discussion/Q&A Section.
  - **Consistency**: Your session should closely follow your abstract.
  - **Practicality**: Something in your session must be practical. OpenTESOL hosts a diverse group of participants.
- **Using Google Slide**
  - **Shared Slide**: The best slide sharing is Google Slide. Please share with us your slides by 19 May at . . . .[You can always edit the slide up to the presentation time]
  - **First slide**: On your first slide, include your session title, presenter name(s), affiliation and email address.
- **Zoom Interactions**: Make use of the chat box and annotation of Zoom to engage the audience.

Useful resources

	Links
Zoom's Annotation	https://support.zoom.us/hc/en-us/articles/115005706806-Using-annotation-tools-on-a-shared-screen-or-whiteboard
Free music	https://www.youtube.com/audiolibrary/music?nv=1
Free images	https://pixabay.com/
Google Slides	https://support.google.com/docs/answer/2763168?co=GENIE.Platform%3DDesktop&hl=en