

Useful Information for Live Presenters via Zoom Video Conferencing

In 25 minutes, presenters will deliver it synchronously with the audience' live participation on 28 May 2022.

- **Strict Timing:** 25-minute presentation: The presenter would spend about 15 minutes for the main content of the presentation and 10 minutes for the Question and Answer (Q&A) section. Due to the tight schedule, the timing of each presentation session will be strictly enforced. Please do not run over your allocated time.
- **Content**
 - **First slide:** On your first slide, include your session title, presenter name(s), affiliation, email address, and the name of this year conference: The 10th OpenTESOL International Conference 2022 and OpenTESOL logo.
 - **Literature Review:** If your presentation is research-based, please keep your Literature Review section concise and reserve more time for Findings/Discussion/Q&A Section.
 - **Consistency:** Your session should closely follow your abstract.
 - **Practicality:** Something in your session must be practical. OpenTESOL hosts a diverse group of participants.
- **Using Google Slide**
 - **Shared Slide:** The best slide sharing is Google Slide. Please share with us your slides before 23:00 20 May 2022 [You can always edit the slide up to the presentation time]
- **Zoom Interactions:** Make use of the chat box and annotation of Zoom to engage the audience.

Useful resources

	Links
Zoom's Annotation	https://support.zoom.us/hc/en-us/articles/115005706806-Using-annotation-tools-on-a-shared-screen-or-whiteboard
Zoom's Polling	https://www.cmu.edu/canvas/teachingonline/pdfs/polling-in-zoom.pdf
Free music	https://www.youtube.com/audiolibrary/music?nv=1
Free images	https://pixabay.com/
Google Slides	https://support.google.com/docs/answer/2763168?co=GENIE.Platform%3DDesktop&hl=en